



STATE OF OHIO
BOARD OF PHARMACY

Ohio Medical Marijuana Control Program Training & Continuing Education Submission FAQs

UPDATED 6/16/2021



No.	Question	Answer
1	Who is required to complete training and continuing education requirements?	All dispensary employees engaged in dispensing medical marijuana.
2	Is foundational training required to receive an employee ID?	No, but foundational training is required for any dispensary employee to dispense medical marijuana.
3	Can a Designated Representative submit training materials on behalf of a dispensary where they are not employed?	No, however, once approved training materials may be used by employees from any dispensary to meet training requirements.
4	When does the Board need to receive training materials?	Training materials should be submitted 60 days prior to the first training date.
5	Can multiple licensed dispensaries use common training materials and meet the continuing education requirements?	Yes, if the materials have been previously approved by the Board.
6	What are PDLs required to submit to the Board for approval?	See Training & Continuing Education Submission Guidance Document
7	Does foundational training also qualify as continuing education hours?	No. Dispensary employees must receive a minimum of sixteen hours of continuing education for each two-year licensing period. Continuing education hours cannot be carried over from one licensing period to another. A dispensary employee who is licensed within six months of a dispensary employee biennial renewal cycle is exempt from continuing education requirements for that biennial licensing period.
8	Can a dispensary begin dispensing medical marijuana while some employees are in the process of completing their foundational training?	Yes, only if there are sufficient employees to operate in accordance with representations in the application. All dispensary employees must receive foundational training regarding the dispensing of medical marijuana before dispensing any medical marijuana.



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9	What happens if an employee previously received training while employed with a different dispensary under the same ownership?	The Designated Representative at a dispensary is responsible for maintaining records illustrating compliance with all training and continuing education requirements for the biennial licensing period. This is also the case whenever an employee transfers to another dispensary or works for more than one dispensary. Any location-specific training (e.g. security training) is required to be provided for each location at which an employee works.
10	What happens if an employee previously received training while employed with a dispensary under different ownership?	If an employee works at dispensaries under different ownership, foundational training requirements must be completed at each of the dispensaries under different ownership. For continuing education, evidence of completed training during the same biennial licensing period must be provided to the Designated Representative responsible for maintaining records that illustrate compliance with continuing education requirements.
11	Who is to submit training materials to OBP?	Only submissions from a designated representative will be accepted.
12	What happens if submitted training materials are determined that they require remediation?	PDL/Designated Representative will receive email providing an explanation on what in the training material did not meet requirements. Designated Representative will then resubmit training materials based on feedback from Board of Pharmacy.
13	How long is approval of training and education materials valid?	Training and education materials must be approved once during each biennial licensing period. If a dispensary is updating previously approved training and education materials used in the previous biennial licensing period, the dispensary should flag any changes made in the materials for ease of review.
14	Is it necessary to submit Healthcare Attestation form and Designated Representation form for each training materials submitted for approval?	No. Only one Healthcare Attestation form and Designated Representative form is needed.
15	If a dispensary is utilizing training materials already approved by a dispensary or a third-party vendor is	No. Only training materials that have not been approved need to be submitted for approval.



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	it necessary to submit the materials for approval to the Board?	
16	What is the purpose of the "Training and Continuing Education Submission Form, Foundational Training Attachment?"	This attachment will be the document the Board refers to when reviewing and making the determination of the status of the foundational training materials.
17	Will the presentation from the 6.19.18 Informational Session regarding "point-of-sale" vendors be adequate training to meet the Prescription Monitoring Program requirement?	No. This presentation is on POS Requirements with METRC and APPRISS. The training is supposed to be regarding PMP, special reporting into OARRS, and tracking 90-day supply. This will require remediation. Please note: The Board will be providing a training course to cover this training element.
18	Are there any resources available to meet the State Inventory Tracking System Requirements training element?	This is not a training material expected to be developed by dispensaries. METRC provides training classes every Monday from 10:00 AM – 1:00 PM. To sign up for a training class go to https://www.metrc.com/ohio .
19	If an employee completed METRC training for capacity as an employee at a cultivator or a processor will the employee need to be retake the METRC training?	No. However, if the employee does not have documentation (certificate of completion or other proof from METRC) that they have completed the METRC training, they will need retake the training.