



Dispensary Licensee Newsletter - October 2018

Editor's Note: This month we bring you guides on how to update contact information, a variance reminder and changes to the advertising / marketing submission portal.

We would also like to note that the Licensee Resources page now has a new layout. **As a result, all previous links to documents have now changed.** If you have any questions regarding these documents, please contact mmcp@pharmacy.ohio.gov.

- Board of Pharmacy's MMCP Staff

LICENSING

Associated Key Employee License Processing Has Begun

On October 4, the Board's licensing department began issuing Associated Key Employee licenses. Once an employee license has been activated, the individual employee will receive an activation email that includes their license expiration date and details regarding their employee ID badges.

Employee ID badges will be mailed to **the PDL's Primary Contact at the address they have on file. ID badges will be mailed in batches, within 10 days of license activation.**

PDLs should look for an upcoming email in the next few weeks with an updated list of their active employees and their associated license numbers. PDLs need to remind Key Employees who are submitting applications to identify if they are a Designated Representative by selecting "Designated Representative" from the drop-down menu when adding their license affiliation.

Quick Reference Guide: Updating Email Address & Primary Contact Information

Maintaining updated contact information in eLicense is crucial for communication between you and the Board of Pharmacy. The Board has published guides for both [dispensary employees](#) and [provisional dispensary licensees](#) on how to update email addresses and primary contact details.

TECHNOLOGY & SYSTEMS

Scanner Reminder

Confirmation of an individual's active Registry Card will require the use of a scanner that interfaces with the Patient and Caregiver Registry. Consequently, [Rule 3796:6-3-08 of the Ohio Administrative Code](#) requires dispensaries to use scanners approved by the Board for dispensary operations.

The Board, through Appriss Health—the developer of the Patient & Caregiver Registry—is providing each provisional dispensary licensees with **one** scanner per dispensary location.

In order to receive your scanner at no cost, please email Abbi Renfro, at arenfro@apprisshealth.com, with the following information:

Dispensary Name
Contact Name
Street Address 1
Street Address 2
City
State, Zip
of Locations

Point-of-Sale Requirements Reminder

[Section 3796:6-3-10 of the Ohio Administrative Code](#) outlines dispensaries' data reporting requirements for their point-of-sale systems. Systems are required to integrate with METRC, the state's seed-to-sale vendor, and report into OARRS, the state's prescription drug monitoring program. In the event that a third-party system malfunctions, or the vendor's API key is revoked or suspended, dispensaries would be responsible for meeting obligations under Section 3796 of the Ohio Revised Code and Ohio Administrative Code.

METRC Training Webinar

Provisional Dispensary Licensees will soon be receiving communication from the Board of Pharmacy on how to access METRC training for dispensary employees, part of the foundational training requirements.

COMPLIANCE

Variance Reminder

Agents have been reaching out to primary contacts to introduce themselves and obtain information regarding the timeline of the build out of their dispensary and other pertinent information.

During these conversations, questions were asked about required minor changes which were discovered during construction. As a reminder, any requests of that nature would be considered a variance. All requests for variances must be submitted to mmcp@pharmacy.ohio.gov, and include a detailed explanation of why the variance is necessary, and supporting documentation from a zoning authority or architect.

Any variance approval is limited to the facts represented in your request. To be "operational" a dispensary must be capable of operating in accordance with the dispensary applicant's approved application, as deemed appropriate by the state board of pharmacy, and pass a final inspection by the state board of pharmacy in accordance with rule [3796:6-2-06](#) of the Administrative Code.

No variances are being considered for changes of location.

DISPENSARY OPERATIONS

Advertising & Marketing Materials

Updated Licensee Resources

The Board has posted updated versions of the [Advertising & Marketing Guidance Document](#) and [Frequently Asked Questions](#) to the updated [Licensee Resources page](#).

Web Portal Now Accepting Videos

The web portal's functionality has been enhanced to accept files up to 30 MB. Please note, radio, television broadcast, or internet programming are prohibited.

Dispensary Licensees Also Licensed By Ohio Department of Commerce

Approved advertising material by the Ohio Department of Commerce will also be acknowledged by the State of Ohio Board of Pharmacy and submissions to both agencies is not is necessary. Approved advertising material by the State of Ohio Board of Pharmacy will also be acknowledged by Ohio Department of Commerce. Please be mindful that the Ohio Department of Commerce and the State of Ohio Board of Pharmacy will be collaboratively reviewing all advertising materials submissions.

Common Issue With Submissions

To assist dispensaries with advertising & marketing submissions, here is a frequent reason submissions have been sent back to the provisional dispensary licensee for remediation:

While definitive health claims are not permitted unless substantiated with significant supporting clinical data, permissive language may be used as well as stating the qualifying conditions that may be treated with a physician's recommendation (e.g. Your doctor can recommend medical marijuana for the treatment of PTSD).

Requesting User Accounts

After the User Account is created, the user will receive an email containing a link to the Log In page (<https://medicalmarijuana.ohio.gov/Account/SignIn>) and a temporary password. Please make sure your IT does not have anything blocking emails from

noreply@medicalmarijuana.ohio.gov and check any other folders if the email does not appear in your inbox. Also, you can reset your password on the login screen.

Training and Continuing Education

Foundational Training Resource Guide Now Available

[This resource guide](#) is designed to provide PDLs with training material resources. The links and information outlined in this guide are examples of resources that meet the foundational training requirements. Please note that this guide is not an exhaustive list of materials that can be used by dispensaries to meet foundational training requirements.

Foundational Training Webinar Coming Soon

The MMCP will be providing webinar that will be an approved training material for PDL Employees to meet some of the foundational training requirements. However, please be advised that this webinar will not satisfy 100% of the foundational training required. The webinar is intended to be a resource for dispensaries that have not created or identified training materials.