



Dispensary Licensee Newsletter - December 2018

Editor's Note: This month we bring you an announcement on the activation of the Patient & Caregiver Registry and a Foundational Training E-Course.

- Board of Pharmacy's MMCP Staff

IMPORTANT UPDATES

Registration with Department of Taxation

The Department of Taxation recommends that PDLs use the Ohio Business Gateway to register for their accounts. Once the PDL completes the registration transaction in the Gateway system they will receive their registration information. For assistance utilizing the Gateway system they can call (866) 644-6468.

The businesses may also visit www.tax.ohio.gov and click on the Forms tab to search for the registration forms they need.

The following is a link to a document located on ODT's web site on the registration process for business taxes: <https://www.tax.ohio.gov/Portals/0/business/StateofOhioBusinessRegistration.pdf>

Product ID Assignment Functionality Now Available

We are pleased to inform you that the Product Identifier (Product ID) Assignment functionality is now available in METRC. All medical marijuana products must have an assigned Product ID to be accepted by a dispensary. This applies to each medical marijuana strain and medical marijuana form and dose. The assignment of a Product ID is to ensure that only products in compliance with MMCP regulations are available to patients and their caregivers.

LICENSING

Employee Application Status

Due to confusion surrounding dispensary employee licensing, the Board will be reviewing all employee applications for necessary documentation as they are received. The Board will not be activating any further Associated Key Employees until the PDL's scheduled pre-inspection.

During the pre-inspection, the PDL will be provided an employee list and asked to confirm the Designated Representative and the correct license type for all employees. Employee badges will be created and delivered during the PDL's final inspection. Please continue to communicate Designated Representatives by sending an email to mmcp@pharmacy.ohio.gov referencing the PDL number and the named Designated Representative for that site.

TECHNOLOGY & SYSTEMS

Update on the Patient & Caregiver Registry

On December 3, the Board of Pharmacy activated the Patient & Caregiver Registry. In the first two weeks of activation, 3,460 recommendations were issued to patients, with 2,170 of those patients activating their registration within the Registry.

COMPLIANCE

Final Inspection Considerations

Prior to scheduling a final inspection, it's suggested that dispensaries consider the following:

1. Designated representative has been identified and submitted;
 2. All employees are registered in eLicense;
 3. Marketing and advertising materials, training materials, labels, logos, DBAs have been submitted for review;
 4. All structural and time variances have been submitted and approved;
 5. Surety bond has been filed;
 6. Registration with the Ohio Business Gateway has been completed;
 7. METRC training has been completed; and
 8. POS testing has been successfully completed.
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DISPENSARY OPERATIONS

Foundational Training E-Course

We are excited to announce the Foundational Training E-Course for the Prescription Monitoring Program is now available! This course will fulfill the Prescription Monitoring Program element of the required Foundational Training.

The course below is approximately one hour in length. It provides a detailed overview of a Prescription Monitoring Program, breaks down the dispensaries' responsibilities in regards to reporting to OARRS, and outlines how to understand the dispensation history of a patient. An electronic certificate of completion will be offered at the end of the e-course. Do not turn off your browser at completion of course until you have completed the Certificate of Completion page.

[Click here to take the course.](#)

We strongly advise against using Microsoft Edge for this e-course.

In the next couple weeks, the MMCP will be publishing another E-Course that will be an approved training material for PDL Employees. This course will cover the elements outlined in the [Resource Guide](#).

Foundational Training Materials Submission Process

Please remember to include the following when submitting Foundational Training Materials:

- [Training & Continuing Education Submission Form](#) (one per submission)
- [Training & Continuing Education Submission Form - Foundational Training Attachment](#) (one per submission and include the document names that correspond to the training elements)
- [Healthcare Training Attestation](#)
- Agenda with detailed time and schedule
- A set of training materials

Advertising

The following items will be required to be submitted to the Dispensary Advertising & Marking Submission Portal:

- The name the dispensary will be doing business as regardless if the name is the same name that was included in the application
- Product Labels – Be sure to include printed label with all required information pursuant to [ORC 3796.20 Dispensary license](#) and [OAC 3796:6-3-09 Labeling requirements for medical marijuana sold at a dispensary and accompanying materials](#).
- Patient Education Materials – Be sure to include all required information pursuant to [3796:6-3-15 Dispensary patient and caregiver educational materials](#).