



## QUICK REFERENCE GUIDE: RENEWING CAREGIVER REGISTRATION

**Updated 12/11/2020**

In the Ohio Medical Marijuana Control Program, caregivers renew their registration by logging into the Registry and paying their registration fee.

**Caregivers do not receive an automated email from the Registry with a link to renew their registration.**

Within 90 days of their registration expiring, caregivers can log into their profile on the Registry ([www.ohiomedicalmarijuanaregistry.com](http://www.ohiomedicalmarijuanaregistry.com)) using their email address and the password they created when they activated their Registry account.

Caregivers are strongly encouraged to wait to renew their registration **until the same month when their previous registration expires**. Example: If a caregiver's card expires on 12/31, they would wait until December to pay the renewal fee.

**If caregivers do not remember their password, they can send an email request to [MMCPRegistry@pharmacy.ohio.gov](mailto:MMCPRegistry@pharmacy.ohio.gov) for a password reset link.**

Once they log into their Registry account, caregivers can click the red button labelled "RENEW CARD" to renew their registration.



**PAYMENT NOTICE:** The State of Ohio Board of Pharmacy accepts Visa, MasterCard & Discover.

After successfully submitting the registration renewal fee, caregivers will be returned to their Registry profile. The new active Registry card will be visible on the left side of the page with a new expiration date.

**After successfully renewing the registration, the caregiver renewal process is not yet finished.** [The State of Ohio Board of Pharmacy must then complete the caregiver approval process](#) before the caregiver is able to purchase again on behalf of the patient.

The caregiver status check can take up to seven business days to complete — but is typically much faster. When the caregiver's status is approved, they will receive an email to notify them of their submission's completion

If you have any questions about renewing registrations, please contact the Board via email at [MMCPRegistry@pharmacy.ohio.gov](mailto:MMCPRegistry@pharmacy.ohio.gov).